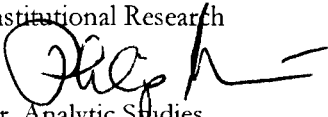


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May 5, 2006

To: Deans/Directors of Admission and Records
Campus Enrollment Managers
Directors of Institutional Research

From: Philip Garcia 
Senior Director, Analytic Studies

James C. Blackburn 
Associate Director, Student Academic Support

Subject: Accountability for Nursing Enrollments

The following is provided as guidance and instruction to admission officers, registrars, and institutional researchers with regard to providing and maintaining accountability data for new funds to support the training of additional nursing:

Goals

- To create an accountability database for the State regarding the annual number of new registered nurses “produced” by CSU campuses (Budget Act 2005, provision of the Kuehl Bill, SB 1245); enrollments and degrees granted for CY 2005-06 will serve as the key benchmarks
- To provide data for the State about students “in the pipeline” for possible enrollment in CSU nursing programs (Budget Act 2005, provision of the Kuehl Bill, SB 1245); here students with “pre-nursing” majors for CY 2005-06 will serve as the benchmark

Objectives

- Identify enrolled nursing majors that already possess a nursing license for CY 2005-06 and CY 2006-07
- Identify enrolled pre-nursing students for CY 2005-06 and CY 2006-07

Procedures for CY 2005-06 and CY 2006-07 Data for the Enrollment Reporting System (ERS)

1. Each CSU campus that offers nursing programs will be provided with a file containing an ERSS record for each nursing major enrolled during CY 2005-06. These files will be placed in

CSU Campuses
Bakersfield
Channel Islands
Chico
Dominguez Hills
East Bay

Fresno
Fullerton
Humboldt
Long Beach
Los Angeles
Maritime Academy

Monterey Bay
Northridge
Pomona
Sacramento
San Bernardino
San Diego

San Francisco
San José
San Luis Obispo
San Marcos
Sonoma
Stanislaus

Deans/Directors of Admission and Records

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campus-specific folders residing on CARINA by May 12, 2006. (The folders will be named "Nursing.")

2. Campuses will update the files by adding a pre-nursing and nursing identifier to each ERSS record:
 - a. If a student was a pre-nursing major (i.e. not yet admitted to the Nursing program), campuses should enter "Y" in column 224. If the student has been admitted to the nursing major, campuses should enter "N" in column 225.
 - b. For students admitted to the nursing program, campuses should enter "Y" column 225 for students that were registered nurses at entry. If the student was not a registered nurse at entry, campuses should enter "N" in column 225.
3. Updated files must be returned to the campus-specific folders residing on CARINA by June 19, 2006.
4. Steps 1-3 above will be repeated next year with CY 2006-07 ERSS data.

New Practices

1. Beginning July 1, 2006, pre-nursing majors should be coded with the following 5-digit major code: 00121.
2. Beginning July 1, 2006, campuses should cease the practice of assigning the Nursing major code (12031) to pre-nursing students located on ERS files.
3. Campuses that have in the past coded pre-nursing majors as "undeclared" students should now code them with the new 5-digit code. (The corresponding CIP code for pre-nursing is 51.1105.)
4. The new 5-digit code (00121) will be added to the COSAR Table 3 before the end of the 2005-2006 fiscal year.

"Registered nurse status" is already on track to become an official ERS element by the end of the next fiscal year. A question regarding registered nurse status is scheduled to be added to the CSU undergraduate and graduate applications for use in the CY 2007-08 application cycle; and a corresponding change is being made to ERSA and ERSS files to accommodate the new additions.

Contact

Marv Lindsey, Associate Director of Analytic Studies, will manage the transmission and receipt of the ERSS files. He may be reached by telephone at (562) 951-4760 or by e-mail at mlindsey@calstate.edu.

cc: CSU Campus Registrars
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