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## MEMORANDUM

DATE: November 22, 2019

TO: Trustees' Special Committee to Consider the Selection of the Chancellor

FROM: Jean P. Firstenberg, Chair  
Trustees' Special Committee to Consider the Selection of the Chancellor

SUBJECT: Notice of Meeting – Tuesday, December 3, 2019

The Trustees Special Committee to Consider the Selection of the Chancellor will meet in closed and open sessions on Tuesday, December 3, 2019 at:

California State University San Marcos  
333 S Twin Oaks Valley Road  
San Marcos, California 92096

The schedule is as follows:

11:00 a.m.–11:45 a.m. Meeting and Lunch (closed session)  
*University Student Union (USU) 2300 A*

12:00 p.m.–2:00 p.m. Open Forum  
*University Student Union (USU) 2300 B & D*

2:00 p.m.–3:00 p.m. Debriefing (closed session)  
*University Student Union (USU) 2300 A*

The purpose of the open forum – one of six open forums planned as a part of a systemwide listening tour – is to gather feedback from stakeholders and interested parties as the trustees search for the university's next chancellor. This information will help guide the recruitment activities over the next several months.

The open forum will also be livestreamed on the [Chancellor's recruitment website](#). The website will provide information about the search, including a place for people to submit feedback regarding the next chancellor directly to the committees.

c: Members, Board of Trustees  
Members, Stakeholder Advisory Committee  
Agenda Mailing List