MEMORANDUM

Date: March 11, 2011

To: Directors of Admissions and Records
    Directors of Institutional Research

From: James C. Blackburn
    Assistant Vice Chancellor (Interim)

Subject: Reporting New and Continuing Students Receiving the Benefits of AB 540

It is once again necessary for the California State University (CSU) to report on the number of enrolled students whose nonresident tuition fees were waived pursuant to Assembly Bill 540 (California Education Code, Section 68130.5). The following requests for data are made in order to prepare such a report:

1. Campuses, which are able to report the number of new and continuing AB 540 students, should proceed to do so and send the total(s) to Mr. Eric Forbes at eforbes@calstate.edu using data for the Spring semester/Winter quarter of 2011. This number should be provided to Mr. Forbes no later than Thursday, March 31, 2011.

(Please note that this number should include all students whose nonresident tuition fees are waived as per AB 540, not just those “AB 540” students who appear to lack permanent status as U.S. citizens or as holders of permanent visas.)

2. Campuses, which have not uniquely coded AB 540 students, may derive the total of such new and continuing students in the following manner:

   a. Define a set of enrolled students whose residence status is anything but “R” and whose nonresident tuition fees were waived; and
   b. Subtract from the total in 2a (above) any nonresident students who are coded with any of the following Tuition Fee waivers:

      1. California veteran, servicemember or Medal of Honor winner – ERS Tuition Fee Waiver “01”
      2. Dependent of active duty servicemember – ERS Tuition Fee Waiver “01”
3. Alan Pattee recipient – ERS Tuition Fee Waiver “02”
4. Victim of 9/11 Terrorist Attacks – ERS Tuition Fee Waiver “8”
5. CSU Employee – ERS Tuition Fee Waiver “3”
6. CSU Employee Dependent – ERS Tuition Fee Waiver “4”
7. Graduate or Teaching Assistant – ERS Tuition Fee Waiver “7”
8. Possible exceptions to residency classification rules not mentioned in 2b1-2b8,
   e.g. graduates of BIA schools, Olympic Trainees at Chula Vista, minor children of
   parents who have left California, etc.

Along with the number of enrolled students who, as a result of AB 540, are eligible to pay in-
state tuition fees, please provide Mr. Forbes with a brief statement concerning how your campus
conducts the review and storage of the affidavits required of those who receive the benefits of
AB 540.

Your diligence in responding to these requests is very much appreciated.

JCB/jdr

c: Dr. Ephraim P. Smith
   Dr. Marsha Hirano-Nakanishi
   Dr. Philip Garcia
   Mr. Eric Forbes
   Ms. Gale Baker
   Ms. Marlene Rosenfeld