**Members Present**
Jeff Spano, Chair
Jorge Aguilar, Vice Chair
Peter Batkin
Robert Cooper
Sandra Chong
Sayuri Shimada
Ismael Ulloa
Beverly Young

**System and Project Liaisons and Guests**
Bruce Arnold, Mathematics Diagnostic Testing Project
Monique August, RT Fisher Educational Enterprises
Penny Edgert, Education Roundtable Intersegmental Coordinating Committee
Robyn Fisher, RT Fisher Educational Enterprises
Nina Moore, University of California Office of the President
Joe Radding, California Department of Education
Ron Vogel, California State University Office of the Chancellor
John Yun, University of California Educational Evaluation Center

**CAPP Staff**
Andrea Ball, Director
Emil Bautista, Fiscal and Grants Manager

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**CAPP Advisory Committee Business Meeting Agenda Items.**

**Item 1**
Subject: Public Comment

**ACTION:** No Action.

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**Item 2**
Subject: Chair’s Report

**ACTION:** No Action.
Item 3  
**Subject:** Approval of minutes of CAPP Advisory Committee April 13, 2012 meeting.  
**ACTION:** Minutes approved.

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Item 4  
**Subject:** Review and provide recommendation on evaluation proposal of the Algebra and Formative Assessment Project by UC Educational Evaluation Center.  
**Action:** Recommend the Chancellor’s Office finalize the contract with University of California Educational Evaluation Center (UCEC) for evaluation of the CAPP Algebra and Formative Assessment project.

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Item 5  
**Subject:** Review and provide recommendations on project dissemination activities for Expository Literacy Grant and High School Leadership Initiative.  
**Action:** CAPP Director to work with the project directors to develop proposals for dissemination activities and products on the Expository Literacy Grant & High School Leadership Initiative.

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Item 6  
**Subject:** Ad Hoc Subcommittee Appointments.  
**Action:** Advisory Committee Chair Spano appointed three Taskforces:

a) Recommendations as needed on CAPP-related roles, responsibilities and protocols, including but not limited to: terms of appointment; conflict of interest policy; CAPP liaisons; CAPP consultants; and establishment of standing subcommittees. (See EC Section 11006).
   - Madeline Grant as Chair. CCCCO appointee; Professor and Department Chair, Global Business, Santa Ana College.
   - Peter Batkin, SSPI appointee; Middle school English and social science teacher Kit Carson Middle School, Sacramento City USD.
   - Robert Cooper, UC appointee; Associate Professor, UCLA Graduate School Education & Information Studies.
   - Nina Moore, UC Office of the President.
   - Ismael Ulloa, CSAC appointee; Cal-SOAP Director Santa Barbara.
   - Beverly Young, CSU appointee. Assistant Vice Chancellor.
**Item 6 Continued**

**Action:** Advisory Committee Chair Spano Appointed three Taskforces:

b) Develop or update existing general policy for cooperative diagnostic testing of secondary students with assessment instruments commonly used by California postsecondary educational institutions (EC Section 11002(e)).
   - Jorge Aguilar as Chair, UC appointee; Associate Vice Chancellor, UC Merced & CAPP Advisory Committee Vice Chair.
   - Sayuri Shimada, SSPI appointee; English teacher and Small Learning Community Coordinator, San Lorenzo High School.
   - Sandra Chong, CSU appointee; Professor, College of Education, CSU Northridge.
   - Joe Radding, California Department of Education
   - Ed Samuels, SSPI appointee; Middle School Math Advisor, Long Beach USD.
   - Jeff Spano, CCCCO appointee; Dean, Student Services, California Community Colleges Chancellor’s Office & CAPP Advisory Committee Chair.

c) Review recent selection and funding allocations issues raised by CSU Chancellor’s Office related to Mathematics Diagnostic Testing Project grant and provide recommendations for resolution.
   - Lawton Gray as Chair. SSPI appointee; Principal, Oak Avenue Intermediate School, Temple City USD.
   - Jorge Aguilar, UC appointee; Associate Vice Chancellor, UC Merced & CAPP Advisory Committee Vice Chair.
   - Penny Edgert, Education Roundtable Intersegmental Coordinating Committee.
   - Jeff Spano, CCCCO appointee; Dean, Student Services, California Community Colleges Chancellor’s Office & CAPP Advisory Cmte Chair.
   - Beverly Young, CSU appointee, Assistant Vice Chancellor

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**Item 7**

**Subject:** Set date and location for next meeting – Fall 2012.

**Action:** No action.

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**Item 8**

**Subject:** Adjourn

**Action:** Meeting adjourned.