



BULLETIN



00-03

February 14, 2000

SUBJECT: Revised Auxiliary Organization Operating Agreements

The model Operating Agreements for all auxiliary organizations have been revised. The purpose of the revision was to update the agreements for changes in Executive Orders citations, Title V (California Code of Regulations) requirements on the written agreements, risk management, and insurance language.

The following operating agreements (Contract Resource Library reference number) have been revised:

- Foundations (CRL 036)
- Student Body Organizations (CRL 035)
- Student Unions (*Operating Agreement and Lease*) (CRL 045)
- Support Services (*Bookstores, etc.*) (CRL 034)

These revised document can be found on the Chancellor's Office Contract Services & Procurement web site: <http://www.calstate.edu/csp/> under "Contracting Resource Library." It is recommended that operating agreements being developed with substantive deviation from the models be approved by the Chancellor's Office, Contract Services & Procurement department before finalization and signatures on the campus.

Questions on the agreement should be directed to:

Tom Roberts

(562) 951-4583

troberts@calstate.edu

DISTRIBUTION:

Auxiliary Executive Directors

Procurement and Support Service officers

Chief Administrative/Business Officers