

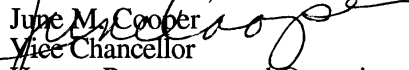
**The California State University  
Office of the Chancellor  
400 Golden Shore  
Long Beach, CA 90802-4275  
(310) 985-2669**

**Date:** June 24, 1994

Code: HR 94-17

**To:** Presidents

**From:**

  
June M. Cooper  
Vice Chancellor  
Human Resources and Operations

**Subject:** Delegation of State Merit Award Program

The Merit Award Program, an employee suggestion program administered by the Department of Personnel Administration (DPA), has been available for California State University participation with systemwide oversight by the Chancellor's Office. As part of the ongoing review to identify programs that can be more effectively managed locally, effective July 1, 1994, the Chancellor's Office will no longer provide systemwide oversight. Continued campus participation in the State Merit Award Program is a campus decision and if participation is elected, oversight will be campus managed. The legal mandate of CSU participation in this State program was removed under the Governor's Reorganization Plan of 1981 (Stats. 1981, Ch. 230).

For your information, DPA has advised that effective July 1, 1994, an annual administrative fee of \$1.80 per permanent employee will be assessed for participation in the State Merit Award Program. DPA will bill participating campuses directly. DPA has been notified of the Chancellor's Office decision to decentralize this program. Questions about program participation can be directed to:

Ms. Leslie Gagne  
Department of Personnel Administration  
1515 S Street  
North Building, Suite 400  
Sacramento, CA 95814-7243  
(916) 327-3279

If you have questions relating to the program decentralization, please contact Ms. Pamela Chapin in Human Resources at (310) 985-2652.

JMC/pc

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