

## **AGENDA**

### **COMMITTEE OF THE WHOLE**

**Meeting: 9:00 a.m. Wednesday, July 16, 2003**  
**Glenn S. Dumke Auditorium**

Debra S. Farar, Chair  
Murray L. Galinson, Vice Chair  
Roberta Achtenberg  
Bob Foster  
Harold Goldwhite  
William Hauck  
Alice A. Huffman  
Ricardo F. Icaza  
M. Alexander Lopez  
Shailesh J. Mehta  
Dee Dee Myers  
Ralph R. Pesqueira  
Frederick W. Pierce, IV  
Charles B. Reed, Chancellor  
Kyriakos Tsakopoulos  
Anthony M. Vitti

#### **Consent Items**

Approval of Minutes of Meeting of March 11, 2003

#### **Discussion Items**

1. California State University Campus Secondhand Smoke Policies Update,  
*Information*

**MINUTES OF THE MEETING OF  
COMMITTEE OF THE WHOLE**

**Trustees of the California State University  
California State University, Fullerton  
Titan Student Union, Portola Pavilions B & C  
800 North State College Drive  
Fullerton, California**

**March 11, 2003**

**Members Present**

Debra S. Farar, Chair  
Murray L. Galinson, Vice Chair  
Roberta Actenberg  
William D. Campbell  
Harold Goldwhite  
William Hauck  
M. Alexander Lopez  
Shailesh J. Mehta  
Ralph R. Pesqueira  
Frederick W. Pierce, IV  
Charles B. Reed, Chancellor  
Erene S. Thomas

**Members Absent**

Bob Foster  
Ricardo F. Icaza  
Dee Dee Myers  
Kyriakos Tsakopoulos  
Ms. Martha Walda  
Anthony M. Vitti

**Chancellor's Office Staff**

Richard P. West, Executive Vice Chancellor and Chief Financial Officer  
Jackie R. McClain, Vice Chancellor, Human Resources  
Christine Helwick, General Counsel

Chair Farar called the meeting to order at 3:50 p.m.

**Consent Items**

**Approval of Minutes of September 17, 2002**

The minutes of September 17, 2002 were approved as submitted.

**Discussion Items**

**Litigation Report No. 17**

Chair Farar stated that the item was the twice-annual update on CSU litigation and asked General Counsel Christine Helwick to present the item. Ms. Helwick reported that there had been no significant changes in cases reported since the item had gone to press. She opened the meeting to questions or comments of which there were none.

Chair Farar announced that the business of the Committee of the Whole was concluded.

**Adjournment**

The meeting adjourned at 3:55 p.m.

**COMMITTEE OF THE WHOLE**

**California State University Campus Secondhand Smoke Policies Update**

**Presentation By**

Jackie R. McClain  
Vice Chancellor  
Human Resources

**Summary**

At the September 2002 Board of Trustees' meeting, the Trustees amended Title 5 of the California Code of Regulations and delegated authority to campus presidents and the chancellor to adopt rules regulating smoking on campuses and properties of the California State University. The purpose of the regulations was to mitigate exposure to secondhand smoke in the California State University. An update on campus secondhand smoke policies will be provided.

## California State University Secondhand Smoke Policy Status Update

Campus	Highlights and/or Status Update
<b>Bakersfield</b>	Policy prohibits smoking in outdoor areas within 20 feet of any building entrance or air intake screen. Restrictions include patios, walkways, atriums, or courtyards.
<b>Channel Islands</b>	Policy indicates designated smoking areas are those areas that exceed 20 feet beyond any inhabited campus structure.
<b>Chico</b>	Policy prohibits smoking within 25 feet of building doorways, windows, breezeways and awnings.
<b>Dominguez Hills</b>	Secondhand Smoke Task Force updating campus policy to reflect Trustee direction. Anticipate revised policy by Fall 2003.
<b>Fresno</b>	Policy bans smoking from within 20 feet of buildings. Designated smoking areas are identified.
<b>Fullerton</b>	Policy prohibits smoking in any outdoor area (i.e., a patio, balcony, courtyard, or atrium) within 20 feet of any building. Smoking is permitted beyond 20 feet in outdoor areas unless otherwise posted.
<b>Hayward</b>	Policy prohibits smoking within 20 feet of doorways and ground level air intake structures (i.e., entrance areas, identified breezeways, walkways, loading docks).
<b>Humboldt</b>	Policy permits smoking outside so long as the smoker is at least 15 feet away from any entrance to any facility or at least 15 feet away from any opening that might allow smoke to enter a facility. No smoking is permitted within 25 feet of the Student Health Center and Children's Center.
<b>Long Beach</b>	Policy prohibits smoking within 20 feet of exterior entrance/exit from a building, room or any air intake vent. Smoking also prohibited where individuals must stand in line, semi-enclosed courtyards, walkways and passages where large groups of people pass to enter and move between buildings.
<b>Los Angeles</b>	Policy prohibits smoking within 15 feet of an outside entrance to a building (window, door, etc.) or air intake system. Specific outdoor non-smoking areas are identified.

<b>Campus</b>	<b>Highlights and/or Status Update</b>
<b>Maritime</b>	Policy prohibits smoking within 25 feet from any building, passage, walkway, or stairs used solely for entry into a building. Policy also prohibits smoking in enclosed/semi-enclosed courtyards and walkways.
<b>Monterey Bay</b>	Campus secondhand smoke policy to be finalized once campus discussions are concluded. Anticipate final policy by Fall 2003.
<b>Northridge</b>	Current policy prohibits smoking within 15 feet of doorways and ground level air intake structures. The University's Facilities Use Policy Review Committee submitted preliminary recommendations on secondhand smoke policy. The committee has implemented a consultative process based on its assessment of the policy and final recommendations will be presented to the President in early Fall.
<b>Pomona</b>	Policy prohibits smoking within 25 feet from all facilities, including breezeways, hallways, air intakes and other specified campus locations. Areas on campus where smoking is not prohibited by policy are specified.
<b>Sacramento</b>	Smoking prohibited within 20 feet of doorways/buildings. Smoking also prohibited within the stadium and major walkways throughout campus. Specific outside smoking areas not established.
<b>San Bernardino</b>	Policy prohibits smoking within 15 feet of any entrance, exit, or air intake structure.
<b>San Diego</b>	Policy prohibits smoking within 20 feet of all facilities, i.e., doorways, windows, breezeways, ventilation systems. Smoking prohibited in outdoor areas and within 20 feet immediately adjacent to food establishments, outdoor constructed seating areas and within 20 feet where people are likely to congregate, unless designated as a smoking area.
<b>San Francisco</b>	Policy prohibits smoking in any outdoor area within 30 feet of a building doorway or ground level air intake structure. Specific outside areas for smoking are not established and/or identified.
<b>San Jose</b>	Beginning in Fall 2003, the policy will restrict smoking and, when possible, ashtrays to areas no less than 25 feet from any public entrance to or window of any campus building.
<b>San Luis Obispo</b>	A revised smoking policy will be presented to the campus community for comment in Fall 2003. Plan to implement during the Winter Quarter.

<b>Campus</b>	<b>Highlights and/or Status Update</b>
<b>San Marcos</b>	Draft of secondhand smoke policy under review and will be finalized once campus discussions are concluded, approximately August 2003.
<b>Sonoma</b>	The policy prohibits smoking within 20 feet of all campus buildings, plus other campus locations as specified, including breezeways, walkways, and bus stop shelters. Smoking is permitted generally in outside areas beyond 20 feet of buildings, except at dining areas or if smoking exposes people entering/leaving buildings, or bleacher/row seating.
<b>Stanislaus</b>	The policy prohibits smoking within 30 feet of all buildings. Smoking also prohibited at outdoor public events where people are seated in close proximity to one another.
<b>Chancellor's Office</b>	The policy prohibits smoking immediately outside all entrances. A designated smoking area is available outside the building 20 feet from the north entrance.