

COMMUNITY SERVICE LEARNING CENTER

1250 Bellflower Blvd., Long Beach, CA 90840
Library East, Room 120
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www.csulb.edu/centers/cslc/

Create a G. E. Service Learning Capstone Course!

Winter 2005 stipend of \$1,000 or Spring travel award of \$1,000

PROPOSALS DUE September 30, 2004

The Community Service Learning Center (CSLC) is offering a curriculum development stipend and support to help you to conceptualize and design a capstone GE community service learning course from an existing course or to create a new SL capstone course. Community Service Learning is pedagogy that links academic study in a particular course with relevant and meaningful community service, and provides opportunities for structured reflection on the relationship between theory and practice.

- Have you thought your course would make a great capstone service learning course for G.E. credit?
- Are you interested in exploring how to incorporate SL and capstone requirements into your course?
- Would you like to apply for curriculum development funding to create a new SL capstone course or redesign a current course to incorporate service learning?
- Please come talk to us at the Community Service Learning Center (Library East 120), and we'll try to answer your questions and help you with your proposal.

Benefits to the Recipients of this Award:

- Winter 2005 stipend in the amount of \$1,000 or Spring travel award in the same amount.
- Training materials and in-depth instruction on curriculum design and syllabus revision by experienced service learning faculty members.
- Assistance in locating appropriate community placements that meet course learning objectives.
- A fully functioning and completely revised capstone service-learning course at the completion of the service-learning workshops.

Requirements for Receipt of this Award:

- Faculty applying must be available to attend a four-session curriculum development workshop in fall 2004. These will be two-hour sessions scheduled according to the chosen faculty's availability.
- Courses are expected to be taught during the academic year 2005-2006.
- Any full time faculty member is eligible to apply, including long-term lecturers.
- You do NOT have to be experienced in service learning to apply for this award. We will teach you everything you need to know in a supportive and productive environment.

Best Practices in Community Service Learning Endorsed by the CSLC:

1. Learning objectives are explicitly and able to be accomplished within the hours allotted for students to be in the community.
2. Students should be in the community setting not less than 15 hours (one hour per week) – this is a minimum and not necessarily optimal for meeting course goals.
3. Community Service, as defined by the community, and learning, as defined by the professor, is complementary and meets course learning objectives.
4. Professors are willing to form partnerships with one or more community agencies to promote quality and longevity in student placements.
5. Community Service is continuous throughout the semester rather than in a “one-shot” experience and is directly related to the course content.
6. Reflection (critical thinking) about the connections between course content and the community experience is performed and evaluated continuously throughout the semester.

How to Apply:

- Applicants are asked to submit a proposal (not more than 2 pages typed) that contains the following:
 1. Your name, position, department, phone extension, email address, and fax number.
 2. A description of course you wish to convert to a capstone GE service learning course, its typical enrollment, whether it is currently a G.E. course or not, and what semester you would like to offer it as a capstone service learning course.
 3. A copy of your syllabus if it is an existing course you wish to revise.
 4. A description of the types of community service you envision as meeting the goal of the course.
 5. The benefits of this capstone community service learning course to your students, department and college.
 6. A summary of your background and experience in community service learning (if any) and why you are interested in community service learning.
- **Attach a letter from your department chair supporting the development of this course as a capstone service learning course, plans for sustainability of the course, when and how often it will be offered, and assurance that you will likely be teaching it.**

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Submit to:

Community Service Learning Center, Library East, Academic Services Room 120

Attention – Dr. Patricia Rozee

For more information contact: (562) 985-7131