July 6, 2010

MEMORANDUM

TO:        Dr. Rollin C. Richmond, President
            Humboldt State University

FROM:      Charles B. Reed
            Chancellor

SUBJECT:   Category II, Material Services and Facilities Fee —
            Executive Order Number 1050

Attached is a copy of Executive Order No. 1050, which authorizes Humboldt State University to establish a Category II, Materials Service and Facilities Fee.

In accordance with policy of the California State University, the campus president has responsibility for implementing executive orders where applicable and for maintaining the campus repository and index for all executive orders.

If you have questions regarding this executive order, please call the Budget Office at (562) 951-4560.

CBR/kp

Attachment
Executive Order No. 1050

The California State University
Office of the Chancellor
401 Golden Shore
Long Beach, California 90802-4210
(562) 951-4560

Executive Order: 1050
Effective Date: July 6, 2010
Supersedes: No prior Executive Order
Title: Category II, Materials Services and Facilities Fee

This executive order is issued under the authority granted by Education Code Sections 89035 and 89700, Standing Orders of the Board of Trustees, Section II, i, and Board of Trustees’ Resolution RFIN 03-04-00, and consonant with Executive Order Number 1034.

Effective July 6, 2010, Humboldt State University is authorized to establish a Category II, Materials Services and Facilities fee at the rate of $144 per semester for students taking more than 6 units, and $72 per semester for students taking 6 units or fewer per semester. This fee will replace all Category III miscellaneous course fees, with the exception of course fees for field trips or travel over $50. Revenue from this fee will be used in the same manner as, and with the same restrictions as, revenue collected from miscellaneous course fees, as outlined in Executive Order 1034, Attachment 3.

Additional revenue collected will be distributed to the provost's office to be allocated for academic support priorities. Revenue cannot be used for salaries, benefits, travel, hardware or software for faculty, or for capital improvement projects.

The maximum fee increase allowable shall be no greater than the annual Higher Education Price Index inflationary factor, however, increases must match actual cost increases for the services provided. The fee cannot automatically escalate without verified cost increases. Additions to the expenditure plan approved for this fee, which require a rate increase that is more than annual CPI must go through the processes described in EO 1034.

In accordance with Section 89721(l) of the Education Code, revenue collected from student fees shall be deposited in a local trust account, and reported in FIRMS Object Code 501111.

Charles B. Reed, Chancellor
Date: July 6, 2010