Position Description

Currently there are approximately 12,000 veteran, active duty personnel and dependent students enrolled at CSU campuses. Furthermore, the withdrawal of overseas troops that will continue into the foreseeable future will increase the veteran student population.

The CSUCO Special Consultant to the Chancellor for Veterans will seek necessary support both externally and internally to support efforts that impact the veteran, active duty and dependent student populations. The Senior Troops to College Consultant will ensure priority, consistency and compliance in program administration and cultivate best practices throughout the CSU.

This position will provide support for a variety of current and emerging issues and needs. Responsibilities include:

- Recommend strategies to provide a world class educational opportunity to veterans, active duty service members and their dependents
- Develop and coordinate an annual Troops to College work plan that supports the strategy
- Represent the Chancellor and the CSU on the Governor's Interagency Council on Veterans
- Keep abreast of the federal and state legislative environment
- Collaborate and support the CSU Legislative offices in Sacramento and Washington D.C.
- Become an Advocate with the USDVA, CDVA, Sacramento, and Washington D.C.
- Identify and share best practices
- Identify and support low or no cost training for campus staff, administrators and faculty
- Work collaboratively with Cal State online, Extended Education, and Academic Technology
- Liaison with other agencies and segments, including the California Community Colleges, regional VA offices, and military related professional organizations
- Support and/or facilitate external relations
- Propose and develop, in coordination with the CSU Enrollment Management Team, processes and procedures for Troops to College admission programs
- Participate and contribute on the monthly CSU conference calls with Veteran Team leads
- Visit, assess, and assist CSU campuses and their veteran programs on a bi-annual basis
- Coordinate an Education and Military Summit on a bi-annual basis
- Assist and support the CSU Federal Office in Washington DC in regards to Veterans Education and the CSU
- Provide guidance and assistance to campuses in support of veteran education agenda as appropriate
- Periodically update the Chancellor and the campus presidents on matters relating to veterans, veteran students, active duty personnel, and their dependents
- Provide to the Chancellor a written Quarterly assessment of Veteran Affairs
- Coordinate efforts with the Student Academic Services departments in particular Enrollment Management, Outreach, and Financial Aid