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## MEMORANDUM

Date: December 18, 2009

TO: Members, Committee on Committees  
Roberta Achtenberg  
Herbert L. Carter  
Melinda Guzman  
Lou Monville

FROM: Debra S. Farar, Chair  
Committee on Committees

SUBJECT: Notice of Meeting – Friday, January 8, 2010

The Committee on Committees will meet on Friday, January 8, 2010 at 11:00 a.m. by telephone conference. Debra Farar, chair of the committee will host the meeting in the Munitz Room, Office of the Chancellor, 401 Golden Shore, Long Beach, CA 90802. Other locations for this telephone conference will be: Bank of San Francisco, 575 Market Street, Suite 2400, San Francisco, CA 94105; 5949 Garth Avenue, Los Angeles, CA 90272; conference room of Goldsberry, Freeman & Guzman, 777 12<sup>th</sup> Street, Sacramento, CA 95814; and O'Reilly Public Relations, 3403 Tenth Street, Suite 110, Riverside, CA 92501.

The purpose of the meeting is to prepare for presentation to the Board of Trustees at its next regular meeting a nomination for vice chair of the Board of Trustees, and chair of the Committee on Educational Policy.

c: Members, Board of Trustees  
Agenda Mailing List

401 Golden Shore  
Long Beach, California  
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