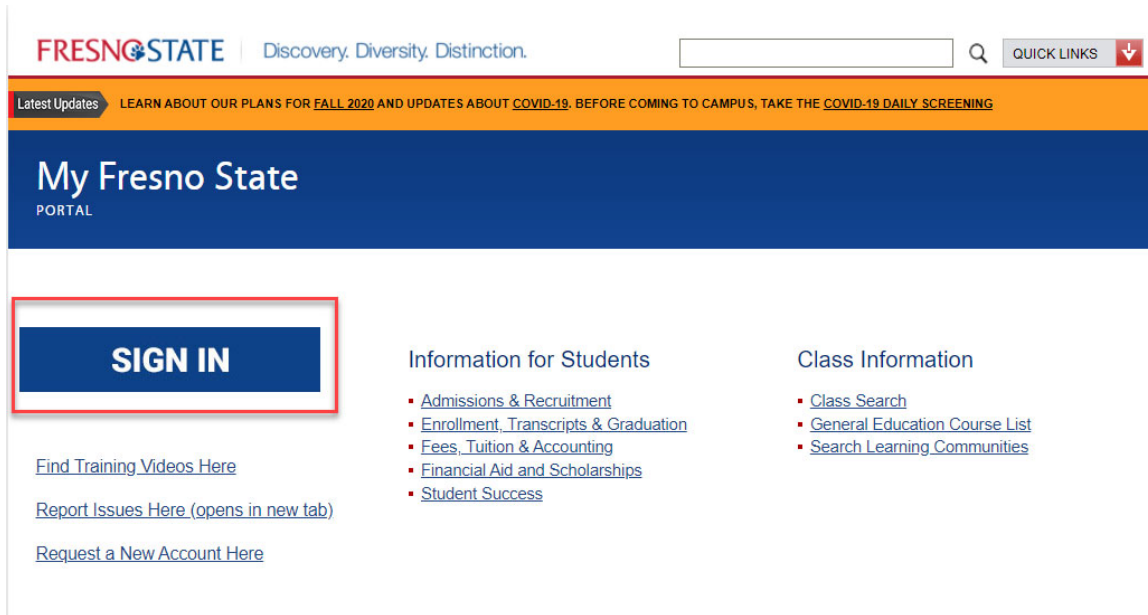


Fresno State E-Pay Instructions

1. Go to <https://my.fresnostate.edu> and “Sign In”.



The screenshot shows the My Fresno State Portal homepage. At the top, there is the Fresno State logo with the tagline "Discovery. Diversity. Distinction." and a search bar. Below the logo is a navigation bar with "My Fresno State PORTAL" and a "SIGN IN" button highlighted with a red box. To the right of the "SIGN IN" button are two columns of links: "Information for Students" and "Class Information". Below the "SIGN IN" button are three links: "Find Training Videos Here", "Report Issues Here (opens in new tab)", and "Request a New Account Here".

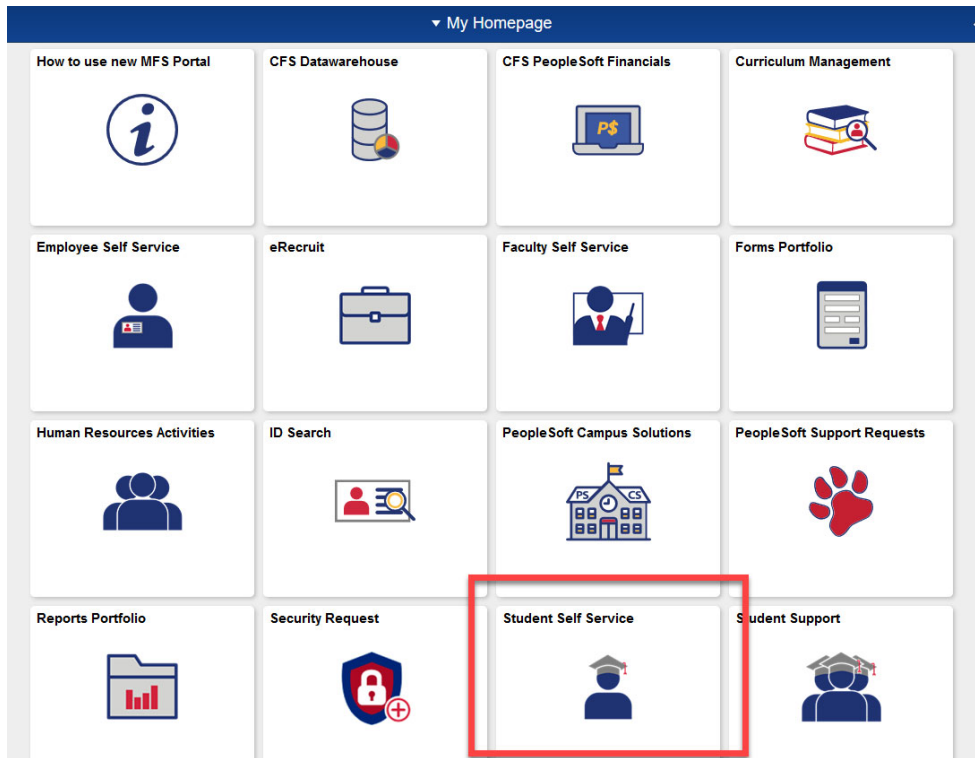
2. Sign in using your Username and Password.



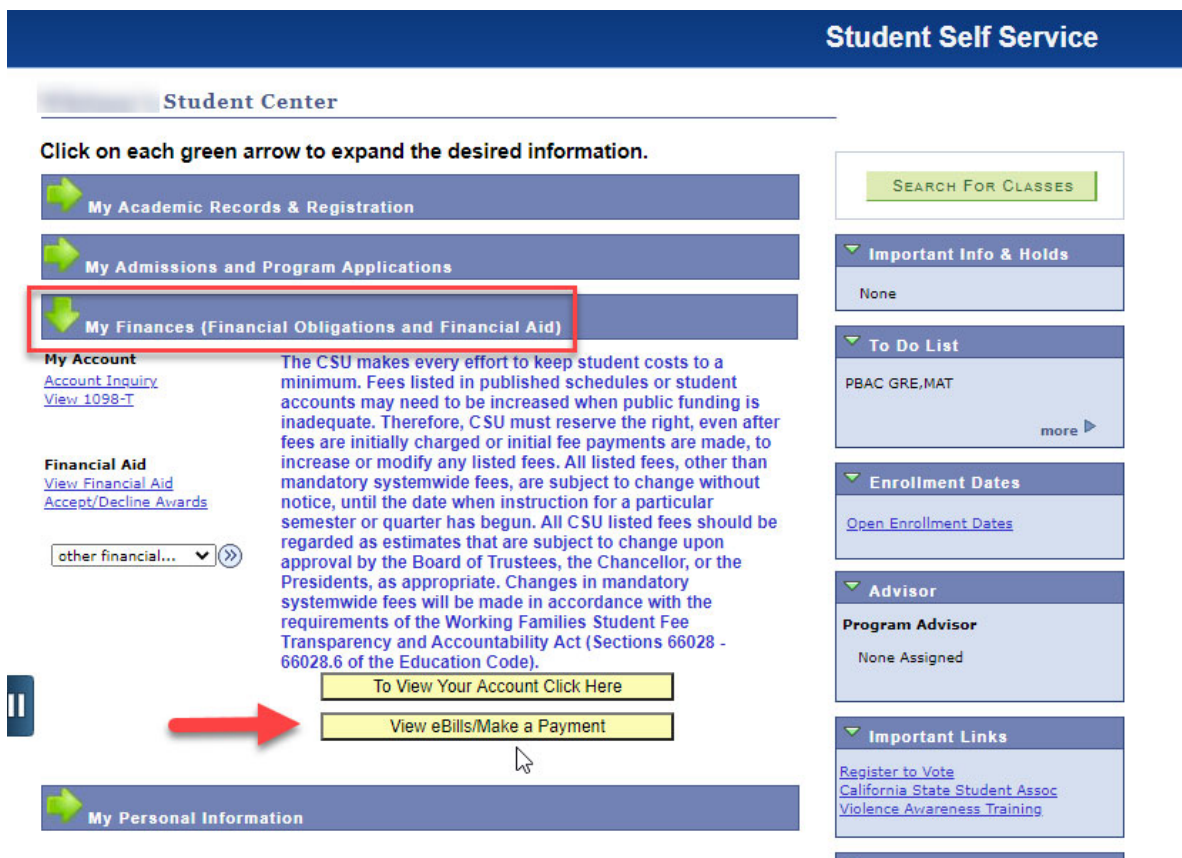
The screenshot shows the Campus Login Services page. At the top, there is the Fresno State logo with the tagline "Discovery. Diversity. Distinction." and a search bar. Below the logo is a navigation bar with "Campus Login Services". Below the navigation bar is a login form with the following fields:

Username:	<input type="text"/>
Password:	<input type="password"/> (I forgot my password)
<input type="button" value="Login"/>	

3. Click “Student Self Service”.



4. Select the “My Finances” green arrow, then click “View eBills/Make a Payment”.



5. Click “Make a Payment” and then click “View All”.

Overview

My Account

Lisa Jones
California State University-Fresno

Overview

Make a Payment

Transactions

Statements

Help

Sign Out

Summary

You do not have any outstanding charges at this time.

Available items

[View all](#)

Degree Application - Bachelor's
After paying the non-refundable d...

Dog Days Guest Fee
All Dog Days registered guest payments are re...

Degree Application - Masters and Ed...
You must submit the online gradu...

Do you want help paying?
Do you know someone that would like to help you pay? Invite them to

Make a payment

6. Select item(s) you will be paying for.

Make a Payment

Available items

Categories

Degree Application - Bachelor's
After paying the non-refundable degree application fee, you MUST go ba...
[View category](#)

Dog Days Guest Fee
All Dog Days registered guest payments are required and non-refundable...
[View category](#)

Degree Application - Masters a...
You must submit the online graduation application and receive approval...
[View category](#)

Additional Diploma - Masters a...
This fee is only required to request an additional diploma.
[View category](#)

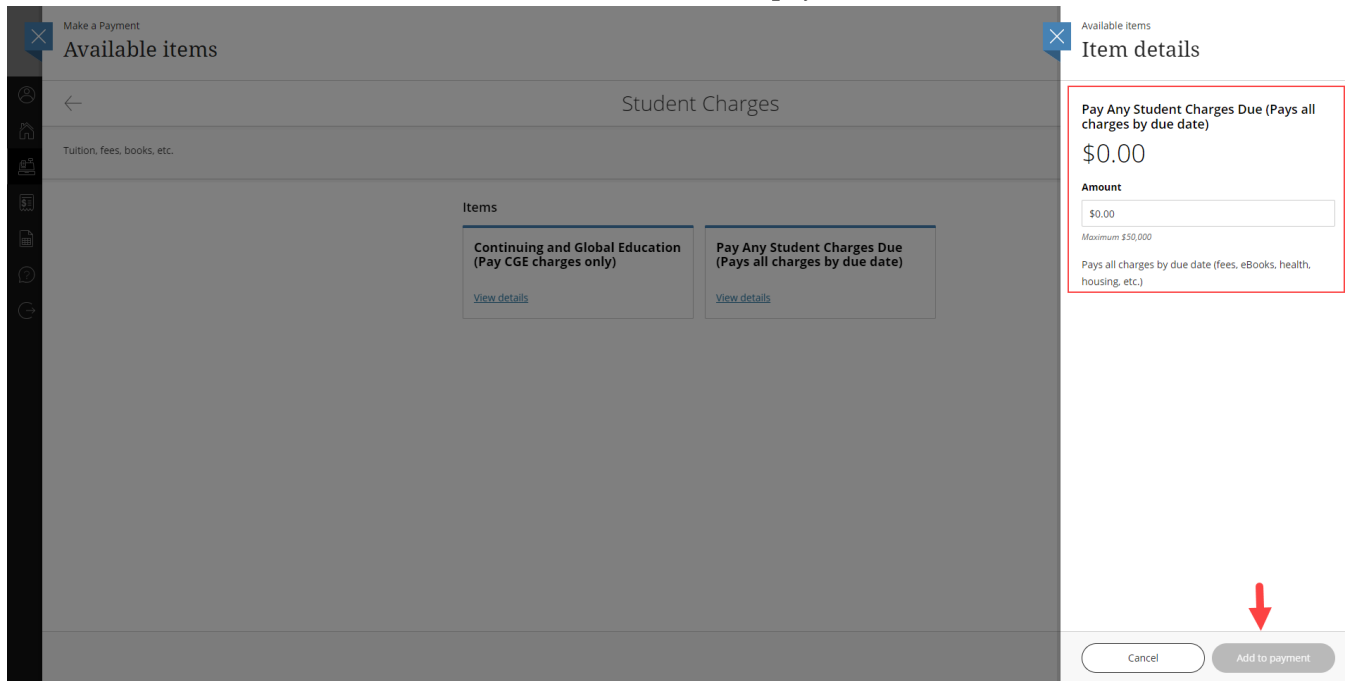
Housing and Meals
Housing and meal charges only
[View category](#)

Parking Permits
Buy a student permit
[View category](#)

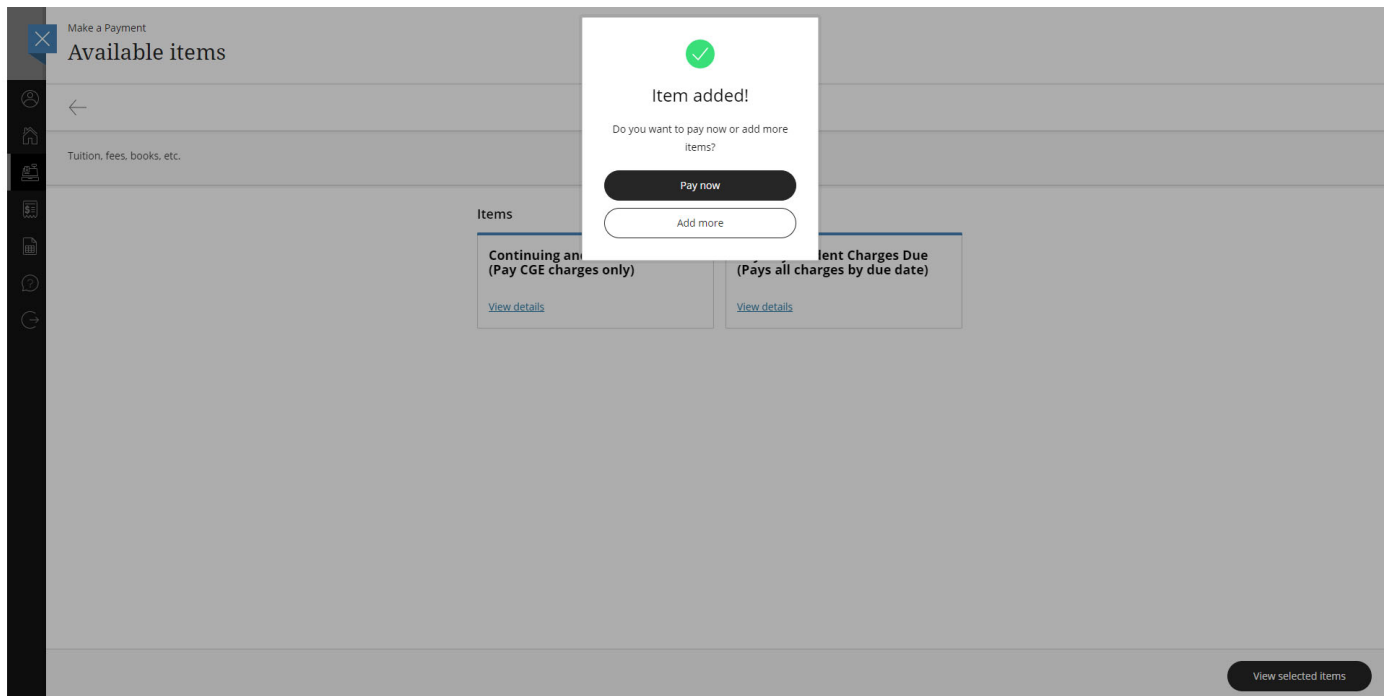
Student Charges
Tuition, fees, books, etc.
[View category](#)

View selected items

7. Confirm or enter the dollar amount and then select “Add to payment”.



8. After all items have been selected, click “Pay Now”. If you would like to add more items, click “Add More”.



9. Once the item(s) are selected, click “Continue”.

The screenshot shows the 'Pay amount' screen. On the left is a navigation menu with options: My Account, Overview, Make a Payment, Transactions, Statements, Help, and Sign Out. The main content area is titled 'Pay amount' and shows a 'Selected Items' table:

Description	Quantity	Amount	View details	Remove
Pay Any Student Charges Due (Pays all charges by due date)		\$100.00	View Details	Remove
Total		\$100.00		

Below the table, it asks 'Would you like to pay for something else?' and lists 'Available Items' in a grid:

- Degree Application - Bachelor's**: After paying the non-refundable degree application fee, you MUST go to... [View category](#)
- Dog Days Guest Fee**: All Dog Days registered guest payments are required and non-refundable... [View category](#)
- Degree Application - Masters a...**: You must submit the online graduation application and receive approval... [View category](#)
- Additional Diploma - Masters a...**: This fee is only required to request an additional diploma. [View category](#)
- Housing and Meals**: Housing and meal charges only. [View category](#)
- Parking Permits**: Buy a student permit. [View category](#)

At the bottom right, there is a 'View all items' button and a 'Checkout' button with a red arrow pointing to it. The total amount of \$100 is displayed in the top right corner.

10. Select “New bank account” and click “Continue”.

The screenshot shows the 'Payment method' screen. The navigation menu is the same as in the previous screenshot. The main content area is titled 'Payment method' and shows 'How would you like to pay?' with the following information:

Payment amount
\$100

*** Payment method**

- New credit or debit card
(There is a 2.65% service charge on all payment transactions if paying through this method.)
- New bank account** (highlighted with a red box)
(There is no service charge if paying through this method.)
- International payment
(Service fee varies.)

At the bottom right, there is a 'Continue' button with a red arrow pointing to it. The text 'Secure encrypted payment' is visible at the bottom left.

11. Read the instructions then enter the information with the “*” that appears next to it.

Payment amount
\$100

* Payment method [Change](#)

New bank account
(There is no service charge if paying through this method.)

Important: Payments can be made from personal checking or savings accounts only. Corporate accounts are not allowed.

Please enter check information - located at the bottom of your check.
If you select "savings" you must confirm with your banking institution if the savings account is set up for electronic check payments.
Do not enter debit card number.
Do not copy and paste "Bank Account Number" to "Confirm Bank Account" field.

E-Pay (Electronic Payment by Check)
You will be charged a \$20 service fee if your electronic check is rejected by your banking institution.

*Account holder name

Account holder name required

* Account type
 Checking
 Savings

* Routing transit number

* Bank account number *Confirm bank account number

Save bank account for future use

Cancel Continue

12. After you read the Bank Account terms & conditions check mark the “I agree” box and “Continue”.

Bank account terms and conditions

"By checking the box below, you authorize California State University Fresno to withdraw payment for the amount indicated from your account. You represent you have the authority to withdraw funds from the deposit account selected. Because this is an electronic transaction (also called ACH transaction), the payment funds may be withdrawn from your account on the payment date."

I agree

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Cancel Continue

13. Once the transaction is complete, you will then receive your receipt of payment via email. Check your student account to confirm that the payment has posted.