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Bulletin: Office of Fire Safety Permitting Procedure Update			
Effective Date:	June 1, 2024		
From:	Construction Services		
Item No.	Information		

The California State University (CSU) Office of the Chancellor, Office of Fire Safety (OFS) is releasing this information to provide clarity and guidance for submitting plans related to construction projects located on the Universities and CSU Specified State-Occupied Buildings.

On May 17, 2024, the existing Memorandum of Understanding (MOU) with the Office of the State Fire Marshal (OSFM) was revised to include additional delegation of responsibilities.

Effective immediately, all CSU construction projects shall be submitted to the OFS for plan review and permitting regardless of size and construction costs. Additional approval from the OSFM is no longer part of the plan review process. For clarification, plans that have begun the joint review process prior to May 17, 2024, will continue joint project approval and processing. Outstanding comments generated as part of the joint review process must be addressed.

Some smaller projects may qualify for an Over-the-Counter review; additional details are outlined in FSPR 24-001, Over the Counter Plan Review Procedures.

OFS guidelines, policies, and procedures can be found in the CPDC Resource Library by selecting 'Fire Safety' from the Form Type drop-down menu.

Attachment: none

Weblink: [Permitting and Review](https://www.calstate.edu/csu-system/doing-business-with-the-csu/capital-planning-design-construction/operations-center/Pages/permitting-and-review.aspx)
https://www.calstate.edu/csu-system/doing-business-with-the-csu/capital-planning-design-construction/operations-center/Pages/permitting-and-review.aspx

Applicability: All CSU Construction Projects

End of Bulletin