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Bulletin: Office of Fire Safety Field Observation Program			
Effective Date:	June 1, 2024		
From:	Construction Services		
Item No.	Information		

The California State University (CSU) Office of the Chancellor, Office of Fire Safety (OFS) is releasing this information to notify all CSU campuses that OFS will begin a process where Campus Fire Marshals assist with new construction inspections on projects located on the Universities and CSU Specified State-Occupied Buildings.

On May 17, 2024, the existing Memorandum of Understanding (MOU) with the Office of the State Fire Marshal (OSFM) was revised to include additional delegation of responsibilities, including preparation for the future transfer of construction inspection responsibility. Until that transfer is complete, the OSFM shall retain final inspection authority for all projects including issuance of Certificates of Occupancy.

OFS shall conduct field observations during the construction, alteration, or demolition of any California State University (CSU) building, area, or property. The intent of OFS Field Observations is to assist the Universities' project managers, construction managers, and associated staff to prepare for OSFM field inspections. When available, OSFM staff will provide shadowing to help OFS better understand the OSFM field inspection process.

OFS will assign a Campus Fire Marshal to each campus. The assigned Campus Fire Marshal will have a consistent frequency of campus and project visitation. Additional visits may be scheduled as needed.

OFS guidelines, policies, and procedures can be found in the CPDC Resource Library by selecting 'Fire Safety' from the Form Type drop-down menu.

Attachment: None

Weblink: [Permitting and Review](https://www.calstate.edu/csu-system/doing-business-with-the-csu/capital-planning-design-construction/operations-center/Pages/permitting-and-review.aspx)
<https://www.calstate.edu/csu-system/doing-business-with-the-csu/capital-planning-design-construction/operations-center/Pages/permitting-and-review.aspx>

Applicability: All CSU Construction Projects

End of Bulletin